

South Shore Chamber, Inc./SSA #42 RFP
One-Year Contract: January 1, 2017 to December 31, 2017

Request for Proposal (RFP) Litter Abatement

Two hard copy proposals are due no later than 5:00 pm Monday, November 14th, 2016 at the South Shore Chamber Economic Development Inc. Office, 1750 E. 71st St. Chicago, IL 60649 and one electronic copy via email to ttrice@southshorechamberinc.org. For all questions contact Tonya Trice, SSA #42 Program Manager (773) 955-9508.

SSA#42 is issuing this RFP to secure a contractor for the provision of Public Way Maintenance/Litter Abatement for the SSA#42 boundary area henceforth known as the "boundaries" which are Stony Island Ave. (67th St.-79th St. on the west side of the street, from 67th St. to 73rd St. on the east side of the street and also including north and south sides of 71st street from Kimbark Ave to South Shore Drive/Exchange /Yates Ave. including up to alley on major intersections).

Contractor should provide cost for the year: 2017.

Public Way Maintenance Activities and Guidelines:

1. On a weekly work schedule of 5-7 days per week the contractor will remove debris and trash along curbs and sidewalks in the "boundaries".
2. Remove debris and trash from vacant lots, tree grates, and fence lines at least 125 feet into every block.
3. Collect all recyclables (bottles and cans).
4. The Contractor will conduct monitoring of city trash receptacles Reporting to the 5th ward Aldermen and Ward Superintendent office.
5. Contractor will empty and maintain all SSA customized trash receptacles.
6. Contractor will furnish uniforms and provide all appropriate equipment to all employees servicing the area.
7. Personnel will wear identifiable uniforms when on duty.
8. Contractor will ensure that supervisor on duty communicates with the Program Manager.
9. Contractor will provide monthly reports.

Public Way Maintenance Evaluation, Reports, and Conflict Resolution Procedures:

1. Program Manager will inspect sidewalks and curbs on a weekly basis.
2. Program Manager will document incidents of trash.
3. The Contractor will be given verbal warning of first incident of poor performance, written warning of second incident, and third incident may cause contract review and possible termination.
4. The Contractor will submit monthly reports.
5. The Contractor will be subject to quarterly evaluations by SSA Program Manager and SSA Commissioners.

Compliance with All Applicable Laws

1. The contractor must be licensed to do business in Illinois.
2. The contractor must provide evident that they are in compliance and in good standing with all city, county and state regulations.
3. The contractor must provide proof of commercial insurance.
4. The contractor shall be responsible for acquiring any licenses and permits necessary to perform the Contract Services.
5. The contractor shall accept sole liability for compliance with all laws and governmental regulations and requirements related to its Personnel and their employment, including without limitation such items as Workers' Compensation insurance coverage, unemployment insurance, OSHA requirements, Fair Labor Standards Act requirements, work safety rules, and the like as such laws and government regulations and requirements may apply to Contractors' Personnel providing Contract Services.
6. The contractor shall furnish proof of its compliance with this Section upon request and in the form requested by South Shore Chamber Economic Development, Inc. or the City.