

Special Services Area #42 RFP
One Year Contract: January 1, 2017 to December 31, 2017

Request for Proposal (RFP) Snow Removal

Two hard copy proposals are due no later than 5:00 pm Monday, November 14th, 2016 at the South Shore Chamber Economic Development, Inc. Office, 1750 E. 71st St. Chicago, IL 60649 and one electronic copy via email to ttrice@southshorechamberinc.org. For all questions contact Tonya Trice, SSA#42 Program Manager (773) 955-9508.

SSA#42 is issuing this RFP to secure a contractor for the provision of Snow Plowing and Removal Activities for the SSA#42 boundary area henceforth known as the "boundaries" which are Stony Island Ave. from 67th St. to 79th St. on the West side of the street, from 67th St. to 73rd St. on the East side of the street and also including North and South sides of 71st street from Kimbark Ave to South Shore Drive/Exchange /Yates Ave. including up to the alley on major intersections.

Activities and Guidelines:

- The contractor shall provide snow removal services for accumulation of two inches or more based upon the National Weather Service forecast, with zero tolerance.
- 24/7 availability during snow season, minus holidays, but includes weekends. If snow occurs on a holiday the following day in the early morning hours the snow plowing service must occur.
- All snow should be removed from doorway of business in corridor and a pathway of five feet across, corner to corner no later than 8:00am.
- Contractor will work in tandem with the Streets and Sanitation Dept. and the Aldermanic Ward offices to improve efficiencies and prevent duplication of work.

Scope of Snow Removal

- Provide snow removal and de-icing for the SSA boundary.
- Remove all snow and apply salt after accumulation.
- Clear all crosswalks and all bus stops of snow and ice
- Crews will be mobilized and on their way to the site within 2-4 hours of snowfall.
- Services will be provided by tractors or ATV's with snow blades approximately 4-5' wide with automatic salt spreaders attached.
- A mixture of rock salt and magnesium or calcium chloride will be applied to sidewalks.
- In areas hard to reach or too small for the tractors or ATV's The Contractor will remove snow with shovels, a snow broom and/or a snow blower.
- Remove any snow covering traffic and street signs as best as possible with the appropriate equipment

- Contractor will give special attention to transit stations and all bus stops in the areas.
- Any and all other reasonable requests as contemplated by the scope of this agreement.
- Contractor must provide a written report of services rendered and all locations according to the service request.

Snow Removal Evaluation, Reports, and Conflict Resolution Procedures:

1. The Program Manager will document all incidents and complaints.
2. The Program Manager will follow-up with Business owners per occurrence.
3. In the event of any discrepancy, the Service provider will first give a verbal warning of first incident of poor performance, written warning of second incident, and third incident may cause contract review and possible termination.
4. Contractor will be subject to quarterly evaluations by SSA Program Manager and the SSA Commissioners.
5. Contractor must provide a written report and photographs of services rendered and locations on a monthly basis according to the services request.

Compliance with All Applicable Laws

1. The contractor must be licensed to do business in Illinois.
2. The contractor must provide evidence that they are in compliance and in good standing with all city, county and state regulations.
3. The contractor must provide proof of commercial insurance. The South Shore Chamber must be listed as additional insured.
4. The contractor shall be responsible for acquiring any licenses and permits necessary to perform the Contract Services.
5. The contractor shall accept sole liability for compliance with all laws and governmental regulations and requirements related to its Personnel and their employment, including without limitation such items as Workers' Compensation insurance coverage, unemployment insurance, OSHA requirements, Fair Labor Standards Act requirements, work safety rules, and the like as such laws and government regulations and requirements may apply to Contractors' Personnel providing Contract Services and
6. The contractor shall furnish proof of compliance with this Section upon request and in the form requested by South Shore Chamber, Inc. or the City.
7. The contractor will provide a listing of the last three companies they have contracted with including name, contact information and email for verification.